



***CITY OF PEKIN***  
***Board of Fire and Police Commissioners***

Attention: **Original Appointment Applicants  
for Pekin Police Department**

Please complete the following application packet. Ensure that the entire application and release forms are signed, dated, and witnessed (where indicated) before submitting. **Failure to submit any portion of the required materials included in this application packet will eliminate you from employment consideration.**

Completed applications for the position of Original Appointment Police Officer should be mailed or dropped off to: City of Pekin, ATTN: Lee Ann Wrhel, 111 S. Capitol Street, Pekin, IL 61554. Applications will be accepted through, but no later than, 4:00 p.m. Friday, May 20, 2022.

All applicants **must** have a High School diploma or GED to be eligible to test.

Applicants must be a citizen of the United States, must be at least age 21 by time of appointment and must be under age 35, unless otherwise exempt by law, by the final eligibility list effective date of June 20, 2022.

Include **copies** of the following documents with your application packet:

1. Birth Certificate
2. High School Diploma or GED Certificate
3. DD214 (if applicable and for points consideration)
4. Current/Valid Driver's License

If the above documents are not included with your application packet, we must have them no later than the application acceptance cut-off date of 4:00 p.m. Friday, May 20, 2022 or you will be eliminated from consideration.

All aspects of testing will be conducted on Saturday, June 4, 2022 at Pekin Community High School, 1903 Court Street (Pillar Entrance), Pekin, IL. Testing will include a written exam and POWER test. Oral interviews will be conducted for those candidates who pass both the written exam and POWER test. Applicants **must check in at the test site no later than 7:30 a.m. on June 4, 2022.**

**Note: Failure to complete any portion of the testing process will eliminate you from further consideration.**

The City of Pekin will not copy packets for any applicant, so be sure to make a copy of your application prior to submitting.

By Order of the Board of Fire and Police Commissioners  
Dennis Short, Chairman



**City of Pekin  
Police Department  
111 S. Capitol Street  
Pekin, IL 61554**



**Employment Application for Original Appointment to the Pekin Police Department**

Your application will be considered with others without regard to race, color, religion, sex, national origin, age, ancestry, handicap, disability or other legally protected status, in accordance with all applicable legal requirements. All information contained in or connected with the application will be considered personal and confidential and used only in conjunction with your possible employment.

**Application Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_

Name: Last First MI	
_____	
Date of Birth: ____/____/____ mm dd yy	Social Security Number: ____/____/____
Present Address: Street: _____ City: _____ State: _____ Zip _____ E-mail Address: _____	Home Phone: (____) _____ Work or Alternate Phone: (____) _____
Are you a United States citizen?	Yes: ____ No: ____
Are you currently a law enforcement officer?	Yes: ____ No: ____
<b>LEGAL</b>	
Have you ever been charged and/or convicted of any criminal charge whether felony or misdemeanor: Yes: ____ No: ____	
<b>IF THE ANSWER TO THE ABOVE QUESTION IS YES, ATTACH A DETAILED EXPLANATION TO YOUR APPLICATION. INCLUDE DATE, PLACE, CHARGE, AND FINAL DISPOSITION.</b>	
How did you learn of this employment opportunity? ____ Website      ____ Newspaper Ad      ____ Career Fair ____ Facebook      ____ College Career Center      Other (explain) _____	

# Employment History

*Begin with your present or most recent employer and continue in reverse order. List additional employers on a separate sheet.*

Current/Most Recent Employer: \_\_\_\_\_

Address: \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

Name & Title of Supervisor: \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

Dates employed: From \_\_\_\_/\_\_\_\_/\_\_\_\_ To \_\_\_\_/\_\_\_\_/\_\_\_\_ Title: \_\_\_\_\_

Salary: \_\_\_\_\_ per \_\_\_\_\_ Full Time Part Time Permanent Temporary

Responsibilities & Duties: \_\_\_\_\_

\_\_\_\_\_

Did you supervise others? Yes No If yes, indicate number: \_\_\_\_ Professional Staff \_\_\_\_ Non-professional Staff

Reason for Leaving? \_\_\_\_\_

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Second Most Recent Employer: \_\_\_\_\_

Address: \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

Name & Title of Supervisor: \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

Dates employed: From \_\_\_\_/\_\_\_\_/\_\_\_\_ To \_\_\_\_/\_\_\_\_/\_\_\_\_ Title: \_\_\_\_\_

Salary: \_\_\_\_\_ per \_\_\_\_\_ Full Time Part Time Permanent Temporary

Responsibilities & Duties: \_\_\_\_\_

\_\_\_\_\_

Did you supervise others? Yes No If yes, indicate number: \_\_\_\_ Professional Staff \_\_\_\_ Non-professional Staff

Reason for Leaving? \_\_\_\_\_

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Third Most Recent Employer: \_\_\_\_\_

Address: \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

Name & Title of Supervisor: \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

Dates employed: From \_\_\_\_/\_\_\_\_/\_\_\_\_ To \_\_\_\_/\_\_\_\_/\_\_\_\_ Title: \_\_\_\_\_

Salary: \_\_\_\_\_ per \_\_\_\_\_ Full Time Part Time Permanent Temporary

Responsibilities & Duties: \_\_\_\_\_

\_\_\_\_\_

Did you supervise others? Yes No If yes, indicate number: \_\_\_\_ Professional Staff \_\_\_\_ Non-professional Staff

Reason for Leaving? \_\_\_\_\_

## EDUCATION RECORD

Location where High School Diploma or GED Equivalency was obtained \_\_\_\_\_

### LIST ALL COLLEGES OR UNIVERSITIES ATTENDED:

<u>Institution Name &amp; Location:</u>	<u>Degree/Date:</u>	<u>Hours Completed</u>	<u>Date Attended</u>	<u>Major</u>

### LIST ALL TRADE, BUSINESS, TECHNICAL, OR MILITARY SCHOOLS ATTENDED:

<u>Institution Name &amp; Location</u>	<u>Dates Attended</u>	<u>Courses Completed/Certificates Awarded</u>

List any other relevant certifications or licenses (include date received):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## DRIVING RECORD

Drivers License Number: \_\_\_\_\_ State: \_\_\_\_\_ Class: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

PROVIDE DETAILS REGARDING ANY ACCIDENTS, TRAFFIC CONVICTIONS, OR LICENSE FORFEITURES IN THE LAST 3 YEARS:

<u>Incident Details:</u>	<u>Details:</u>

Has driver's license ever been denied, suspended or revoked?    Yes    No    Explain: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**PLEASE READ AND SIGN**

**READ CAREFULLY BEFORE SIGNING THIS STATEMENT**

I certify that the information given on this application and on any appended materials is true and complete to the best of my knowledge. I understand that any false or misleading information and/or omissions may result in the rejection of my application or, if employed, in termination of employment.

To determine my qualifications for employment, I authorize the City of Pekin to review my previous employment, driving, and criminal records and/or other background data as it may relate to the position for which I am applying. I hereby authorize all former employers and educational institutions to furnish any and all information they may have and release all parties from liability for any damage that may result from furnishing such information.

In consideration for employment, I agree to conform to the rules and regulations of the City of Pekin. I understand that no one other than the City Manager or Human Resources Director has the authority to enter into any agreement or contract for employment.

I understand that I will be required to undergo a post-offer medical exam that includes a drug screen, and I will be required to undergo a polygraph examination and psychological examination. If I should fail an examination for any reason, my offer of employment may be withdrawn.

\_\_\_\_\_

\_\_\_\_/\_\_\_\_/\_\_\_\_

**SIGNATURE (DO NOT PRINT)**

**DATE**

**CITY OF PEKIN**

**PHYSICAL AGILITY TEST – RELEASE OF ALL LIABILITIES**

THE UNDERSIGNED, RECOGNIZING THAT THE **PHYSICAL AGILITY TEST** IS AN INTEGRAL PART OF THE EXAMINATION FOR FIRE FIGHTERS OR POLICE OFFICERS IN THE CITY OF PEKIN, ILLINOIS, HEREBY RELEASES, REMISES AND DISCHARGES THE CITY OF PEKIN, A MUNICIPAL CORPORATION, THE BOARD OF FIRE AND POLICE COMMISSIONERS OF THE CITY OF PEKIN, THE TESTING AGENCY CONTRACTED TO DO THE TEST(S) SHOULD IT BE CONTRACTED OUT, THEIR OFFICERS, SERVANTS, AGENTS AND EMPLOYEES OF AND FROM ANY AND ALL INJURIES, LOSSES AND DAMAGES TO MY PERSON SHALL HAVE CAUSED, OR MAY AT ANY TIME ARISE AS THE RESULT OF CERTAIN FIRE OR POLICE EXAMINATIONS CONDUCTED BY THE BOARD OF FIRE AND POLICE COMMISSIONERS OF SAID PEKIN, ILLINOIS. THE INTENTION HEREOF BEING TO COMPLETELY, ABSOLUTELY AND FINALLY RELEASE SAID CITY OF PEKIN, ILLINOIS, THE BOARD OF FIRE AND POLICE COMMISSIONERS, THE TESTING AGENCY CONTRACTED TO DO THE TEST(S) THEIR OFFICERS, SERVANTS, AGENTS AND EMPLOYEES OF AND FROM ANY AND ALL LIABILITY ARISING WHOLLY OR PARTIALLY FROM THE CAUSE AFORESAID.

SIGNED: \_\_\_\_\_

DATE: \_\_\_\_\_

WITNESSED BY: \_\_\_\_\_

I, THE UNDERSIGNED, UNDERSTAND THAT ALL OF THE TESTS AND THE RESULTS THEREOF BECOME THE PROPERTY OF THE BOARD OF FIRE AND POLICE COMMISSIONERS OF THE CITY OF PEKIN AND ARE NOT SUBJECT TO REVIEW.

SIGNED: \_\_\_\_\_

DATE: \_\_\_\_\_

WITNESSED BY: \_\_\_\_\_